

# THE HIGHLANDS

## *at Breckenridge*

### **Board of Directors Meeting Minutes**

Thursday, February 17<sup>th</sup>, 2022 – 2:45pm MST

Virtual via GoToMeeting

#### **Highlands at Breckenridge Board of Directors**

- **Jim Brook**, President
- **Russ Trowbridge**, Vice President
- **Andrea Kreeger**, Secretary
- **Jay Beckerman**, Treasurer
- **Elaine Collins**, Member at Large

#### **Alpine Edge Representatives**

- **Jessica Martin**, HOA Administrator
- **Kimberlyn Bryant**, HOA Administrator
- **Martha Zaugg**, HOA Administrator

1. Russ Trowbridge made a motion to call the meeting to order; Elaine Collins seconded the motion at the meeting was called to order at 2:46pm.
2. Quorum was met with all five Board members being on the call.
3. The Board received the minutes via email from the previous two Board meetings, on September 10<sup>th</sup>, 2021, and January 12<sup>th</sup>, 2022. Jay Beckerman made a motion to approve the minutes as written from the 9/10/21 meeting; seconded by Russ Trowbridge, unanimously approved. Jay Beckerman made a motion to approve the minutes as written from the 1/12/22 meeting; seconded by Russ Trowbridge, unanimously approved.
4. Jim discussed details for the recommended contractor for the 2022 HFR Tree Project. A committee comprising of Jim Trisler, Frank Mason, and Jim Brook reviewed proposals from four contractors. The committee recommends Alpine Tree Services (“ATS”) to conduct the work outlined in the RFP. Russ Trowbridge made a motion to accept the committee’s recommendation of ATS; seconded by Andrea Kreeger, unanimously approved.
5. Andrea Kreeger made a motion to adjourn the meeting; Russ Trowbridge seconded and the meeting was adjourned at 3:07pm.